



Members are summoned to the
Meeting of Tandridge Parish Council

To be held on Tuesday 3rd June 2025 at 7.30pm at Tandridge Village Hall.

AGENDA

Members of the public and press are welcome and encouraged to attend.

10.	PROCEDURAL MATTERS
10.1	Apologies: To receive apologies for absence
10.2	Disclosure of Interests: To receive any disclosure by Members of any Disclosable Pecuniary Interests (DPIs) and / or other interests arising under the Code of Conduct
10.3	Public questions: The first ten minutes of the meeting are available for members of the public to raise questions about and comment on items on the agenda.
10.4	Minutes: Minutes of the Parish Council meeting held on the 13th May 2025, are to be agreed and signed as a true record.

11.	REPORTS
11.1	County Councillor Report
11.2	District Councillor Report
11.3	David Cowan from Surrey Community Action – Rural Housing in Surrey

12.	ADMINISTRATION
12.1	Councillors to confirm the Standing Orders to be adopted for the municipal year 2025/26
12.2	Councillors to confirm the Financial Regulations to be adopted for the municipal year 2025/26
12.3	Councillors to confirm the Code of Conduct to be adopted for the municipal year 2025/26
12.4	Councillors to review parish assets, buildings, land and equipment as a correct record for 2025/26 Fixed Asset Register Confirm
12.5	Councillors to confirm the insurance quotation circulated from Zurich is acceptable to proceed with for the current year
12.6	Councillors to approve the Risk Assessment for 2025 - 26
12.7	Councillors to confirm which training sessions they would like to attend

13.	FINANCIAL
13.1	Council to approve June 2025 Clerks Salary: £1,277.90 Gross June Pay Less deductions of Tax and NI Less deductions of Tax and NI And approve the PAYE amount for the month of June 2025
13.2	Councillors to approve the Clerks Expenses for May 2025 £36.80
13.3	Councillors to approve David O'Mahony services £150.00 for June
13.4	Councillors to approve Tandridge Village Hall – Hire of June Meeting Space £30.00
13.5	Councillors to review and sign off May 2025 bank reconciliation
13.6	Councillors to confirm and approve internal audit report
13.7	Councillors to confirm and approve the Annual Governance Statement
13.8	Councillors to confirm and approve the Accounting Statements
13.9	Councillors to confirm and approve the 2024/25 accounts
13.10	Councillors to note Tandridge Parish Council are not able to declare exempt from an external audit
13.11	Councillors to approve the Internal Auditors invoice.

14.	PARISH ENVIRONMENT
14.2	Councillors to note Tandridge District Council have received, acknowledged and are process the nomination for the Barley Mow to continue as an Asset of Community Value Status

15.	NEIGHBOURHOOD PLAN
15.1	Councillors to note the progress made by the Neighbourhood Plan Group

16.	PLANNING – Applications to be reviewed by Tandridge Parish Council and comments sent to Tandridge District Council
16.1	2025/467 Macconkeys, Tandridge Lane, Lingfield, Surrey, RH7 6LL Construction of a sub foundation (Certificate of Lawfulness for an Existing Use)
16.2	2025/418 Gardenia, Tandridge Lane, Lingfield, Surrey, RH7 6LL Demolition of dwelling. Erection of replacement dwelling.
16.3	2025/342 Brickmakers Arms, Tandridge Lane, Tandridge, Oxted, Surrey, RH8 9NS Demolition of the existing public house (Sui Generis) and erection of 2x three-bedroom and 2x four-bedroom dwellings (Use Class C3) forming access off Tandridge Lane, with associated parking and hard and soft landscaping.
16.4	2025/405 12 Park View, Crowhurst Lane End, Tandridge, Oxted, Surrey, RH8 9NT Erection of first floor extension over garage
16.5	2025/584/EIA Speckled Wood, Crowhurst Lane, Lingfield, Environmental Impact Assessment (EIA) Screening Opinion in accordance with Regulation 6 of the Town and Country Planning (Environmental Impact Assessment) Regulations 2017 from Tandridge District Council with regard to the proposed renewable energy generation station.

17.	INFORMATION FOR COUNCILLORS (for noting and including on future agendas)
17.1	

Clerk: Mrs C Crouch, Red Tiles, Newchapel Road, Lingfield, Surrey, RH7 6BJ,

Tel: 01342 604 338

Email: tandridgepc@hotmail.co.uk

Web: www.tandridgeparishcouncil.org.uk

18.	MEETING DATES
18.1	Tuesday 1 st July 2025 Tuesday 2 nd September 2025 Tuesday 7 th October 2025 Tuesday 4 th November 2025 Tuesday 2 nd December 2025 Tuesday 6 th January 2026 Tuesday 3 rd February 2026 Tuesday 3 rd March 2026